

28GA

ico-D general assembly
30 november 2019
vancouver canada

notice of meeting

This official notice of meeting contains information regarding:

- Registration of delegates
- Executive Board Nominations
- Proxies
- General Assembly Agenda
- Member activities

ico-D 28 general assembly

Notice is hereby given to all ico-D Members in good standing that the ico-D 28 General Assembly will take place on **30 November 2019** in Vancouver Canada. The 28 General Assembly will be held at:

Emily Carr University
1399 Johnston St. Vancouver,
British Columbia CANADA
starting at 9:00AM.

In order to ensure that proceedings begin on time, we ask pre-registered Members to arrive at least 30 minutes before the start of the General Assembly. Non-registered delegates should arrive at least 45 minutes before the start of the General Assembly to allow for registration processing.

NB: The ico-D 28 General Assembly will take place in conjunction with two Member activities from 29 November to 01 December. Details follow.

REGISTRATION OF DELEGATES

Member Entities of ico-D are hereby invited to register delegates to the General Assembly. In accordance with Article 32 of the Articles of Incorporation and Bylaws, notification must be received at the Secretariat of the names and particulars of the chief and other delegates, no later than one month prior to the General Assembly, that is, by **30 October 2019**. Members may register their delegates via the online registration system: <http://bit.ly/28GAreg>

Pre-registration is strongly encouraged, as the Secretariat reserves the right to turn non-registered parties away at the door. Non-registered delegates must arrive at least 45 minutes early for registration processing.

EXECUTIVE BOARD NOMINATIONS

Nominations to the 2019-2021 ico-D Executive Board can be made via the ico-D 28GA registration site <http://bit.ly/28GANom> no later than **30 August 2019**. We would like to remind you that, as a result of the Bylaw change that was voted in the 27GA, nominations from the floor are no longer accepted. Therefore, no Board Nominations will be accepted after **30 August 2019**.

Nominations are accepted from ico-D Professional, Educational and Promotional Members in good standing. All nominees must

be Members or officers of ico-D Member entities. Upon receipt of nomination, nominees will be contacted by the ico-D Secretariat to confirm their willingness to stand for election and to verify understanding of Board obligations, Articles of Incorporation and Bylaws.

PROXIES

Member Entities who will not be sending delegates to the 28 General Assembly may appoint a proxy to vote on their behalf or designate their proxy to the Secretary General. You can assign your proxy via the Proxy site: <http://bit.ly/28GApro>, and cast a nomination for the Executive Board via the Nomination site: <http://bit.ly/28GANom>

Proxies should be received by no later than one month before the General Assembly (i.e. by **30 October 2019**).

GENERAL ASSEMBLY AGENDA

A draft agenda is enclosed for your consideration. Member entities may propose additional items for inclusion in the General Assembly Agenda, provided that notice of such is given in writing to the ico-D Secretariat no less than two months before the General Assembly, that is, by **30 September 2019**. Early notice of such items will greatly assist smooth administration. One month prior to the General Assembly, the final Agenda and statutory documents will be circulated to all Member organisations.

MEMBER ACTIVITIES

ico-D is pleased to announce that two activities are planned in conjunction with the ico-D 28 General Assembly in Vancouver, Canada. ico-D Member Graphic Designers of Canada will plan an event called "Practivism" on 29 November 2019. ico-D Members and community are invited and will receive a discount but there is an entry fee and registration is via an external site (more information to be provided at a later date). The annual ico-D Platform Meeting (PM) will take place on 01 December 2019. The Platform is an ico-D Member event and is free for all Members.

key dates

- Deadline for nominations to the Executive Board: **30 August 2019**
- Deadline to propose General Assembly Agenda items:
30 September 2019
- Deadline to register delegates (GA and PM): **30 October 2019**
- Deadline to assign proxy for the GA: **30 October 2019**
- ico-D 'Member Social': **29 November 2019**
- ico-D 28 General Assembly: **30 November 2019**
- ico-D Platform: **01 December 2019**